

# **ST IVES CYCLING CLUB**

## **CONSTITUTION**

### **Name**

1. The name of the club is the St. Ives Cycling Club.

### **Objective**

2. The objective of the Club is to encourage and promote cycling of all types and at all levels.

### **Activities**

3. The organisation of the Club is to provide for the following activities:  
Road Racing  
Time Trials  
Cyclo-Cross  
Mountain Bike Racing  
Training Rides  
Club Runs  
Go-Ride  
any other activities the Club see fit to pursue.

### **Affiliations**

4. The Club is to be affiliated to any association that may be of benefit to the members, such as BC, CTT etc.

### **Rules of Racing**

5. Club events are to be conducted according to the rules of the appropriate governing bodies.

### **Racing Colours**

6. The Club colours are to be decided by the committee.

### **Sponsorship**

7. The Club is free to seek sponsorship at any time to fulfil or extend its financial obligations.

### **Competitive Events**

8. The Club is to organise annual championships as necessary.
9. The Club will endeavour to organise open events reflecting the disciplines in which members compete.

## **Committee**

10. Management of the Club's affairs is vested in a Committee whose membership is to comprise the following officers:
  1. Chairman
  2. Honorary Secretary
  3. Honorary Treasurer
  4. Club Runs Captain
  5. Road Race Team Captain
  6. Time Trial Secretary
  7. Time Trial Coordinator
  8. Women's Officer
  9. Membership Secretary
  10. Social Media and Website Secretary
  11. Press Secretary
  12. Club Kit Secretary
  13. Social Secretary
  14. Go-Ride CoordinatorMaximum of two Ordinary Members
11. Five members of the committee shall form a quorum.
12. The committee is empowered to form subordinate committees to administer the Club's affairs and activities.
13. The committee shall meet, where practical, once a month.

## **Officers of the Club**

14. The Chairman and other members of the Committee are to be elected annually by majority vote of the members of the Club.

### **Nominations for Officers**

All nominations for officers must be received 2 weeks before the Annual General Meeting. Nominations will be accepted in writing or by email and must contain the names of the proposer and seconder. The agreement of the nominee must be obtained before submitting a nomination.

### **Voting for Officers**

This will take place at the Annual General Meeting by secret ballot. Email votes will be accepted from members not attending the Annual General Meeting.

15. The Committee is empowered to invite a local person to be President of the Club.
16. The Committee is empowered to co-opt members of the Club to assist with the Committee's business.
17. The Committee is empowered to fill any vacancies occurring among the officers of the Club.

## **General Meeting**

18. The Annual General Meeting of the Club is to be held within one calendar month of October.
19. The Honorary Secretary is to give Club members 21 days notice of all General Meetings.
20. An extraordinary General Meeting may be called by a minimum of twenty members, giving 21 days notice in writing to the Chairman.
21. At any General Meeting at least 10 members who are eligible to vote must be present to form a quorum.
22. Items for the agenda of any General Meeting shall reach the Honorary Secretary at least 14 days before the A.G.M.
23. Those eligible to vote at General Meetings are:  
Life members  
Ordinary Members

## **Amendment of Constitution**

24. A General Meeting has the power by a majority vote of not less than two thirds of those present to alter or add to the Club's Constitution.
25. A vote is not to be taken on any motion affecting the rules or finance of the Club unless notice in writing of that motion has been received by the date of a General Meeting.
26. The Committee is empowered to deal with any matter not provided for by the Club's Constitution.

## **Membership**

27. Ordinary membership of the Club is open to all. Ordinary members are eligible to participate in all the activities of the Club and to vote at General Meetings.
28. 2nd Claim membership of the Club is open to members of other cycling clubs. 2nd Claim members are eligible to participate in all the activities of the Club and are eligible to complete hors concours in Club Championships. 2nd Claim members are not eligible to vote at General Meetings or to serve on any of the Club's Committees.
29. The Committee is empowered to appoint Honorary and Life members.
30. The Committee is empowered to expel members.

## **Subscription**

31. The annual subscription is due on 1st January and must be paid by 31st March of that year.
32. Standard Adult Membership will be available to the following:
  - new members
  - event organisers
  - committee members
  - existing members who assist at two club events in the preceding year.
33. An increased renewal fee will be charged to existing members who do not qualify for Standard Adult Membership under the above rule.
34. Standard Family membership will be available (at a rate of 133% of Standard Adult Membership) to newly joining families and families whose primary member qualifies for Standard Adult Membership under the above rules. Families are defined as parents and their children under the age of 18 years, residing at the same address.
35. An increased renewal fee will be charged to existing family members who do not qualify for Standard Family Membership under the above rule.
36. Junior member (aged 13-18) and Standard 2nd Claim Member subscriptions shall be charged at 50% of the annual Standard Adult Membership rate.
37. An increased renewal fee will be charged to existing 2<sup>nd</sup> claim members who do not qualify for Standard 2<sup>nd</sup> Claim Membership under the above rule.
38. Membership for those aged 12 and under shall be charged at 25% of the Standard Adult Membership Rate.
39. Reduced membership fees may be rounded up to the nearest pound for ease of administration.
40. No subscription is payable by Honorary and Life members.
41. New members who join the Club after 1st October are entitled to privileges of membership up to 31st December in the following year.

## **Finance Matters**

42. The Club's accounting year is to end on 31st October.
43. All monies of the Club are to be banked in the name of St. Ives Cycling Club.
44. The Honorary Treasurer is to present the balance sheet for the Clubs Accounts to the Annual General Meeting for ratification.

## **Annual Reports**

45. All members of the Committee, with the exception of the 2 ordinary members, are to prepare reports on their respective activities for presentation at the Annual General Meeting.

## **Disposal of Assets**

46. In the event of the Club being dissolved, the Club's assets are to distributed equally among the national governing bodies.

## **Changes**

- |            |   |
|------------|---|
| 3 Sep 2009 | - change RTTC to CTT<br>- changes BCF to BC   |
| Oct 2014   | - Added Go-Ride to the list of activities and committee members<br>- Added Sportive Secretary to the list of committee members<br>- Removed the requirement to meet specifically on a Thursday each month<br>- Updated the subscription section to match the current membership rules |
| Nov 2022   | - Updated the list of committee roles   |